



Student Placement Programme - Communications and Events Spring/Summer 2026 (starting May/June 2026)

The Institute for European Environmental Policy (IEEP) is **the only Brussels-based think tank specialised in environmental policy and sustainability**. As an independent, unbiased, impartial, and evidence-based institute, we are committed to supporting organisations in better navigating the European environmental policy landscape and advancing impact-driven sustainability policy across the EU and beyond.

Are you passionate about environmental issues and eager to make a difference? IEEP is seeking a motivated, dedicated student to join our communications and events team for up to 12 weeks. This is a fantastic opportunity to gain hands-on experience in the non-profit sector, contribute to meaningful engagements with policymakers, and learn from a small but very dedicated communications team.

Position Title: Student Placement, Communications team

Location: Brussels office/Remote

Duration: 10-12 weeks

Commitment: minimum 19h per week

Responsibilities:

- Assist with content creation for social media platforms, newsletters, and the website
- Help develop and implement communication activities to raise awareness about the work of IEEP
- Support in drafting digital and written materials
- Assist in analysing and drafting reports based on statistics of the various communications channels and activities
- Help monitor media coverage and track public engagement on social media

Qualifications:

- Currently enrolled in a relevant field of study which requires completion of obligatory work placement as part of curricula (Communications, Media, Public Relations, Journalism, or related disciplines)
- Strong writing and editing skills in English
- Good knowledge of social media platforms and digital communication tools
- Excellent knowledge of English, knowledge of any additional languages is an asset
- Passion for environmental issues and sustainability
- Self-motivated with excellent organisational and communication skills
- Ability to work both independently and as part of a team

Benefits:

- Gain hands-on experience in non-profit communications
- Work closely with a passionate and supportive team
- Opportunity to network with a variety of environmental experts
- Opportunity to learn about the functioning of the European policymaking and the role of science in policymaking processes
- Flexible work hours and potential for remote work

If you are ready to contribute your skills to support important environmental research and gain valuable experience in the communications field, we want to hear from you!

Application process:

Please send your resume and a cover letter to recruitment@ieep.eu, mentioning in the subject line: **Student Comms**

Applications will be accepted until 2 March 2026

Please note that IEEP's Student Placement Programme offers unpaid positions to students who must complete a certain number of compulsory working hours within an organisation as part of their ongoing studies.

Graduate applicants will not be considered in the scope of this call. Graduate applicants seeking their first employment are encouraged to apply for our paid internships once they are published throughout the year.

IEEP is an independent, not-for-profit institute with an educational mandate. It is headquartered in Brussels and has an office in the UK. For more information, please see our website: www.ieep.eu.

IEEP PRIVACY POLICY

This statement explains how IEEP handles and uses personal data we collect about our applicants. Where in this statement we refer to 'we' or 'our' or 'us' we are referring to IEEP and where we refer to 'you' or 'your' we are referring to job applicants.

What information do we collect about you?

We collect information about you when you apply for a role with us. This data includes everything that is in your application form, as well as any other data that you provide us with at the application stage.

How will we use the information about you?

We collect your information for the purpose of the recruitment process for which you have applied for. If we feel that your profile fits an alternative role within IEEP, we may pass your information to other colleagues within our organisation.

We will not disclose your information to any company outside of the IEEP Organisation, unless required to do so by law.

We will not use your data for marketing purposes.

How long will we keep your information for?

If you are successful in your application, we will provide you with a new privacy policy upon offer of employment, which will supersede this policy.

If you are unsuccessful, we will keep your information on file for 6 months after the application deadline date, after which it will be deleted.

Access to your information and correction:

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please write to us at the following address. We may make a small charge for this service.

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

How to contact us:

If you have any questions about this policy or would like further information, please contact us at:

brussels@ieep.eu

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